

# Buena Vista Arts-integrated Magnet School

*Successful Scholars in Arts and Academics*



## *Mission Statement:*

**Our mission at Buena Vista Arts-integrated Magnet School is to guarantee high standards of excellence for scholars in an environment that promotes the arts. This will be achieved by providing a comprehensive standards-based education in academics, dance, music, theatre, and visual arts. The school community will encourage individual student talents, creativity, passion, and their love of the arts.**

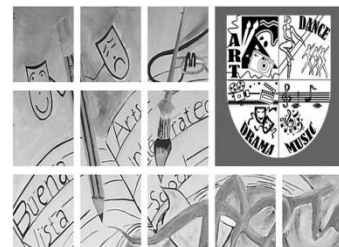
Mr. Zajicek, Principal  
Mrs. Arellano-Rodriguez, Elementary Administrator  
Mrs. Dodge, Curriculum Support-Teacher on Assignment  
Mrs. Smith, VAPA-Teacher on Assignment  
Mrs. Dahlen, Office Manager  
Mrs. Fabela, Office Clerk  
Ms. Powers, Health Aide

*This handbook belongs to:*

Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Room #: \_\_\_\_\_ Grade Level: \_\_\_\_\_



\*Spanish versions of this handbook are posted online @omsd.net/schools/Buena Vista and available for print upon request\*

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## 2017-2018 District Calendar

| July         |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
|              |    |    |          |    |    | 1  |
| 2            | 3  | X  | 5        | 6  | 7  | 8  |
| 9            | 10 | 11 | 12       | 13 | 14 | 15 |
| 16           | 17 | 18 | 19       | 20 | 21 | 22 |
| 23           | 24 | 25 | 26       | 27 | 28 | 29 |
| 30           | 31 |    |          |    |    |    |
| Student Days |    | 0  | To Date: |    | 0  |    |

2017

| August       |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
|              |    |    |          |    |    |    |
| 6            | 7  | 8  | 9        | 10 | 11 | 12 |
| 13           | 14 | 15 | 16       | 17 | 18 | 19 |
| 20           | 21 | 22 | 23       | 24 | 25 | 26 |
| 27           | 28 | 29 | 30       | 31 |    |    |
|              |    |    |          |    |    |    |
| Student Days |    | 18 | To Date: |    | 18 |    |

### July 2017

July 4 Independence Day

### August 2017

Aug 2-4 Teacher Preparation Days  
Aug 7 First Day for Students

### September 2017

Sept 4 Labor Day

### October 2017

Oct 2-6 Parent Conferences-Middle School  
Oct 16 Non-School Day

### November 2017

Nov 10 Veterans Day  
Nov 13-17 Parent Conferences-Elementary School  
Nov 20-24 Thanksgiving Holidays

### December 2017

December 21 Non-School Day  
December 22-29 Winter Break

### January 2018

Jan 1-5 Winter Break  
Jan 15 Martin Luther King Day

### February 2018

Feb 12 Lincoln's Birthday  
Feb 19 Presidents' Day  
Feb 26-28 Parent Conferences-Middle School

### March 2018

Mar 1-2 Parent Conferences-Middle School  
Mar 5-9 Parent Conferences-Elementary School  
Mar 26 - 30 Spring Break

### April 2018

No Holidays

### May 2018

May 23 Last Day for Students  
May 24 Teacher Preparation Day  
May 28 Memorial Day

### June 2018

No Holidays

| September    |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
|              |    |    |          |    | 1  | 2  |
| 3            | X  | 5  | 6        | 7  | 8  | 9  |
| 10           | 11 | 12 | 13       | 14 | 15 | 16 |
| 17           | 18 | 19 | 20       | 21 | 22 | 23 |
| 24           | 25 | 26 | 27       | 28 | 29 | 30 |
| Student Days |    | 20 | To Date: |    | 38 |    |

| October      |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
| 1            | 2  | 3  | 4        | 5  | 6  | 7  |
| 8            | 9  | 10 | 11       | 12 | 13 | 14 |
| 15           | 16 | 17 | 18       | 19 | 20 | 21 |
| 22           | 23 | 24 | 25       | 26 | 27 | 28 |
| 29           | 30 | 31 |          |    |    |    |
| Student Days |    | 21 | To Date: |    | 60 |    |

| November     |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
|              |    |    | 1        | 2  | 3  | 4  |
| 5            | 6  | 7  | 8        | 9  | X  | 11 |
| 12           | 13 | 14 | 15       | 16 | 17 | 18 |
| 19           | 20 | 21 | 22       | X  | X  | 25 |
| 26           | 27 | 28 | 29       | 30 |    |    |
| Student Days |    | 18 | To Date: |    | 78 |    |

| December     |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
|              |    |    |          |    | 1  | 2  |
| 3            | 4  | 5  | 6        | 7  | 8  | 9  |
| 10           | 11 | 12 | 13       | 14 | 15 | 16 |
| 17           | 18 | 19 | 20       | 21 | X  | 23 |
| 24           | X  | X  | 27       | 28 | X  | 30 |
| 31           |    |    |          |    |    |    |
| Student Days |    | 14 | To Date: |    | 90 |    |

| January      |    |    |          |    |     |    |
|--------------|----|----|----------|----|-----|----|
| S            | M  | T  | W        | T  | F   | S  |
|              |    |    |          |    |     |    |
|              | X  | 2  | 3        | 4  | 5   | 6  |
| 7            | 8  | 9  | 10       | 11 | 12  | 13 |
| 14           | X  | 16 | 17       | 18 | 19  | 20 |
| 21           | 22 | 23 | 24       | 25 | 26  | 27 |
| 28           | 29 | 30 | 31       |    |     |    |
| Student Days |    | 17 | To Date: |    | 107 |    |

2018

| February     |    |    |          |    |     |    |
|--------------|----|----|----------|----|-----|----|
| S            | M  | T  | W        | T  | F   | S  |
|              |    |    |          | 1  | 2   | 3  |
| 4            | 5  | 6  | 7        | 8  | 9   | 10 |
| 11           | X  | 13 | 14       | 15 | 16  | 17 |
| 18           | X  | 20 | 21       | 22 | 23  | 24 |
| 25           | 26 | 27 | 28       |    |     |    |
| Student Days |    | 18 | To Date: |    | 126 |    |

| March        |    |    |          |    |     |    |
|--------------|----|----|----------|----|-----|----|
| S            | M  | T  | W        | T  | F   | S  |
|              |    |    |          | 1  | 2   | 3  |
| 4            | 5  | 6  | 7        | 8  | 9   | 10 |
| 11           | 12 | 13 | 14       | 15 | 16  | 17 |
| 18           | 19 | 20 | 21       | 22 | 23  | 24 |
| 25           | 26 | 27 | 28       | 29 | X   | 31 |
| Student Days |    | 17 | To Date: |    | 142 |    |

| April        |    |    |          |    |     |    |
|--------------|----|----|----------|----|-----|----|
| S            | M  | T  | W        | T  | F   | S  |
| 1            | 2  | 3  | 4        | 5  | 6   | 7  |
| 8            | 9  | 10 | 11       | 12 | 13  | 14 |
| 15           | 16 | 17 | 18       | 19 | 20  | 21 |
| 22           | 23 | 24 | 25       | 26 | 27  | 28 |
| 29           | 30 |    |          |    |     |    |
| Student Days |    | 21 | To Date: |    | 163 |    |

| May          |    |    |          |    |     |    |
|--------------|----|----|----------|----|-----|----|
| S            | M  | T  | W        | T  | F   | S  |
|              |    | 1  | 2        | 3  | 4   | 5  |
| 6            | 7  | 8  | 9        | 10 | 11  | 12 |
| 13           | 14 | 15 | 16       | 17 | 18  | 19 |
| 20           | 21 | 22 | 23       | 24 | 25  | 26 |
| 27           | X  | 29 | 30       | 31 |     |    |
| Student Days |    | 17 | To Date: |    | 180 |    |

| June         |    |    |          |    |    |    |
|--------------|----|----|----------|----|----|----|
| S            | M  | T  | W        | T  | F  | S  |
|              |    |    |          | 1  | 2  |    |
| 3            | 4  | 5  | 6        | 7  | 8  | 9  |
| 10           | 11 | 12 | 13       | 14 | 15 | 16 |
| 17           | 18 | 19 | 20       | 21 | 22 | 23 |
| 24           | 25 | 26 | 27       | 28 | 29 | 30 |
| Student Days |    | 0  | To Date: |    | 0  |    |

|                           |                                |          |
|---------------------------|--------------------------------|----------|
| <b>Elementary Schools</b> | 1st Trimester: Aug. 7-Oct. 27  | 58 days  |
|                           | 2nd Trimester: Oct. 30-Feb. 16 | 60 days  |
|                           | 3rd Trimester: Feb. 20-May 23  | 62 days  |
| <b>Middle Schools</b>     | 1st Progress Report            | Sept. 22 |
|                           | 2nd Progress Report            | Nov. 3   |
|                           | 1st Semester: Aug. 7-Dec. 20   | 90 days  |
|                           | 1st Progress Report            | Feb. 16  |
|                           | 2nd Semester: Jan. 8-May 23    | 90 days  |

Board Approved: October 20, 2016

- All Schools and Offices Closed - 15 Holidays
- All Schools Closed/Non-Work Days
- Non-School Day
- Teacher Preparation Days

# STUDENT/PARENT HANDBOOK

## 2017-2018

WELCOME TO THE 2017-2018 SCHOOL YEAR! This Student/Parent Handbook has been prepared to provide essential information to the students who attend Buena Vista Arts-integrated Magnet School and their parents. These tools have been compiled to help our scholars succeed at our school, and also assist parents in our daily procedures and policies. As this handbook is more specific to our school site, OMSD will also be providing a student-parent handbook which includes district procedures, guidelines, etc. to be passed out during the first month of school. Please take a few minutes to read the contents of both of these important documents.

This handbook is organized into the following sections:

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|--|-------|
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## OFFICE INFORMATION

**ADDRESS:**

5685 San Bernardino Street  
Montclair, CA 91763

**PHONE:**

(909) 984-9556

**FAX:**

459-2602

Office Hours: 7:30 a.m. – 4:00 p.m.

**SCHOOL HOURS:**

7:20 a.m. – Student arrival for those eating breakfast. Only students eating breakfast will be permitted on campus.

7:40 a.m. – All students may enter campus. Students will be supervised in designated areas by school staff.

7:50 a.m. – Warning Bell. Signaling the end of breakfast and for students to line up and greet teachers in designated areas.

7:55 a.m. – Instruction Begins (TK - 6th grade)

2:35 p.m. – Dismissal 1<sup>st</sup>-6<sup>th</sup> (Tuesday dismissal is 1:20 p.m.)

TK 12:40 p.m. daily dismissal

Kindergarten 1:35 p.m. dismissal (Tuesday dismissal is 1:20 p.m.)

**EARLY TUESDAY:**

Every Tuesday students in grades K-6 will be dismissed from school at 1:20 p.m.

**DISMISSAL:**

All students will be walked out by staff to the front of the school at the appropriate dismissal time. Primary grade students are not permitted to walk home alone. After 2:50 p.m. , students who have NOT been picked up will wait in the courtyard until an approved adult is able to come to the school and sign them out.

If there is an emergency that delays pickup, please call the office and we will assist. If late pickups become a habitual problem, we will take proper steps to support you in rectifying the situation.

**EMERGENCY CARDS:**

An Emergency Card is maintained for each student in our school. For your child's safety, please keep the information current and notify the office of any changes. This includes employment, babysitter, telephone contacts, or emergency parent/neighbor changes. We MUST insist that you include at least three (3) current emergency numbers on your child's Emergency Card. Also, please include names and phone numbers of parents you carpool with or persons who may pick your child up from school. To ensure the safety of ALL our students, anyone picking a student up must be on that child's emergency card, and have proper identification.

**CLASSROOM INTERRUPTIONS:**

Classrooms will not be interrupted during instructional time. Any forgotten items, including lunches, sweaters, jackets, and instruments, may be dropped off in the office in the designated area. It is the child's responsibility to check the office during recess or lunch for items such as food, binders, books, instruments, etc.

**Teacher Report Time**  
Monday-Friday 7:30-3:00



**Buena Vista Arts Integrated School**

5685 San Bernardino St. Montclair, CA 91763 (909) 984-9556

Breakfast is served between 7:20 a.m. - 7:50 a.m. **\*School Begins for ALL Students at 7:55 a.m.\***

| Grades        | Regular Day<br>M,W,TH,F   | Tuesday<br>Minimum Day   | Back to School/<br>Open House/Conferences  | Last Day of School   |
|---------------|---|--|--|--|
| <b>TK</b>     | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-10:45 Instruction<br>10:45-11:30 Lunch<br>11:30-12:40 Instruction<br>12:40 Dismissal (225)  | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-10:45 Instruction<br>10:45-11:30 Lunch<br>11:30-12:40 Instruction<br>12:40 Dismissal (225)   | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-10:45 Instruction<br>10:45-11:30 Lunch<br>11:30-12:40 Instruction<br>12:40 Dismissal (225)     | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-10:30 Instruction<br>10:30-11:00 Lunch<br>11:00-11:55 Instruction<br>11:55 Dismissal (195)     |
| <b>Kinder</b> | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-11:15 Instruction<br>11:15-12:00 Lunch<br>12:00-1:34 Instruction<br>1:35 Dismissal (279)  | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-11:15 Instruction<br>11:15-12:00 Lunch<br>12:00-1:19 Instruction<br>1:20 Dismissal (264)     | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-10:45 Instruction<br>10:45-11:30 Lunch<br>11:30-12:40 Instruction<br>12:40 Dismissal (225)     | 7:55-9:30 Instruction<br>9:30-9:45 Recess<br>9:45-10:30 Instruction<br>10:30-11:00 Lunch<br>11:00-11:55 Instruction<br>11:55 Dismissal (195)     |
| <b>1</b>      | 7:55-9:45 Instruction<br>9:30-9:45 Recess<br>9:45-11:00 Instruction<br>11:00-11:45 Lunch<br>11:45-1:15 Instruction<br>1:15-1:30 Recess<br>1:30-2:35 Instruction<br>2:35 Dismissal (325)     | 7:55-9:45 Instruction<br>9:30-9:45 Recess<br>9:45-11:00 Instruction<br>11:00-11:45 Lunch<br>11:45-1:20 Instruction<br>1:20 Dismissal (265)     | 7:55-9:45 Instruction<br>9:30-9:45 Recess<br>9:45-11:00 Instruction<br>11:00-11:45 Lunch<br>11:45-12:40 Instruction<br>12:40 Dismissal (225)     | 7:55-9:45 Instruction<br>9:30-9:45 Recess<br>9:45-10:45 Instruction<br>10:45-11:15 Lunch<br>11:15-11:55 Instruction<br>11:55 Dismissal (195)     |
| <b>2</b>      | 7:55-9:45 Instruction<br>9:45-10:00 Recess<br>10:00-11:15 Instruction<br>11:15-12:00 Lunch<br>12:00-1:15 Instruction<br>1:15-1:30 Recess<br>1:30-2:35 Instruction<br>2:35 Dismissal (325)   | 7:55-9:45 Instruction<br>9:45-10:00 Recess<br>10:00-11:15 Instruction<br>11:15-12:00 Lunch<br>12:00-1:20 Instruction<br>1:20 Dismissal (265)   | 7:55-9:45 Instruction<br>9:45-10:00 Recess<br>10:00-11:00 Instruction<br>11:00-11:45 Lunch<br>11:45-12:40 Instruction<br>12:40 Dismissal (225)   | 7:55-9:45 Instruction<br>9:45-10:00 Recess<br>10:00-10:45 Instruction<br>10:45-11:15 Lunch<br>11:15-11:55 Instruction<br>11:55 Dismissal (195)   |
| <b>3</b>      | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:30 Instruction<br>11:30-12:15 Lunch<br>12:15-1:15 Instruction<br>1:15-1:30 Recess<br>1:30-2:35 Instruction<br>2:35 Dismissal (325) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:30 Instruction<br>11:30-12:15 Lunch<br>12:15-1:20 Instruction<br>1:20 Dismissal (265) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:15 Instruction<br>11:15-12:00 Lunch<br>12:00-12:40 Instruction<br>12:40 Dismissal (225) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-10:45 Instruction<br>10:45-11:15 Lunch<br>11:15-11:55 Instruction<br>11:55 Dismissal (195) |
| <b>4</b>      | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:45 Instruction<br>11:45-12:30 Lunch<br>12:30-2:35 Instruction<br>2:35 Dismissal (340)  | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:45 Instruction<br>11:45-12:30 Lunch<br>12:30-1:20 Instruction<br>1:20 Dismissal (265) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:15 Instruction<br>11:15-12:00 Lunch<br>12:00-12:40 Instruction<br>12:40 Dismissal (225) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:10 Instruction<br>11:10-11:40 Lunch<br>11:40-11:55 Instruction<br>11:55 Dismissal (195) |
| <b>5</b>      | 7:55-10:15 Instruction<br>10:15-10:30 Recess<br>10:30-12:00 Instruction<br>12:00-12:45 Lunch<br>12:45-2:35 Instruction<br>2:35 Dismissal (340)  | 7:55-10:15 Instruction<br>10:15-10:30 Recess<br>10:30-12:00 Instruction<br>12:00-12:45 Lunch<br>12:45-1:20 Instruction<br>1:20 Dismissal (265) | 7:55-10:15 Instruction<br>10:15-10:30 Recess<br>10:30-11:30 Instruction<br>11:30-12:15 Lunch<br>12:15-12:40 Instruction<br>12:40 Dismissal (225) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:10 Instruction<br>11:10-11:40 Lunch<br>11:40-11:55 Instruction<br>11:55 Dismissal (195) |
| <b>6</b>      | 7:55-10:15 Instruction<br>10:15-10:30 Recess<br>10:30-12:15 Instruction<br>12:15-1:00 Lunch<br>1:00-2:35 Instruction<br>2:35 Dismissal (340)  | 7:55-10:15 Instruction<br>10:15-10:30 Recess<br>10:30-12:15 Instruction<br>12:15-1:00 Lunch<br>1:00-1:20 Instruction<br>1:20 Dismissal (265)   | 7:55-10:15 Instruction<br>10:15-10:30 Recess<br>10:30-11:30 Instruction<br>11:30-12:15 Lunch<br>12:15-12:40 Instruction<br>12:40 Dismissal (225) | 7:55-10:00 Instruction<br>10:00-10:15 Recess<br>10:15-11:10 Instruction<br>11:10-11:40 Lunch<br>11:40-11:55 Instruction<br>11:55 Dismissal (195) |



# Buena Vista Arts-integrated Magnet School

5685 San Bernardino Street, Montclair, CA 91763  
(909) 984-9556 (909) 459-2602 FAX  
2017-2018 Staff

**PRINCIPAL:**

Nick Zajicek

**ELEMENTARY ADMINISTRATOR:**

Socorro Arellano-Rodriguez

**TEACHERS ON ASSIGNMENT:**

Denise Dodge

Teyana Smith

**OFFICE STAFF:**

Madeleine Dahlen, Sch. Admin. Assist I

Cynthia Fabela, Sch. Office Assist I

**CAMPUS MENTOR:**

Tony Casillas

**HEALTH OFFICE STAFF:**

Dana Smith, School Nurse

Lynda Powers, Health Service Assist

**CUSTODIAL STAFF:**

Jaime Espinosa, Head Custodian

Glen Shannon, Custodian

**CAFETERIA STAFF:**

Renee Smith, Lead Food Service Asst I

Adela Ruano, Food Service Asst I

**DATA MEDIA ASSISTANT:**

Patricia Noriega

**INSTRUCTIONAL AIDES:**

Ana Holland

Jocelyn Pimentel

**PHYSICAL EDUCATION (TUE./FRI.):**

Kim Kelly, P.E. Specialist

**MISCELLANEOUS:**

Staff Lounge

Art Room, Room 4

Computer Studio, Room 9

Stage, MPR

**TEACHERS:**

**TK & Kindergarten:**

Michael Hatter

Teresita Marquez

Ron Pagan

**1st Grade:**

Brenda Palacios

Gina Alexander

**2nd Grade:**

Tami Wardell

Katie Neal

**3rd Grade:**

Alison Boag-Salcido

Erin O'Brien

**4th Grade:**

Elise Lampassi

Lori Lopez

**5th Grade:**

Laura Freeman

Julie Bruyn/Debby Thomas

**6th Grade:**

Jennifer Aidoo

Vanessa Spencer

**RESOURCE SPECIALIST:**

Martha Rothwell

**SPEECH:**

Suriyah Lewis-Boseman

**PSYCHOLOGIST:**

Raul Bravo & Janine Bauman

**INSTRUMENTAL MUSIC:**

Denise Dominguez

Rev. 6/2/17

# PRINCIPAL'S MESSAGE

Dear Families and Friends of Buena Vista Arts Integrated School,

We hope you had a safe, relaxing, and fun filled summer break! The staff of Buena Vista would like to welcome you back to school for what is sure to be a hard-working and fun filled 2017-2018 school year. At Buena Vista Arts-integrated School we strive to ensure that each and every child has a safe, positive, and academically rich school experience. As your principal it will be my goal to support all students, staff, and families in making this happen. Together we will work to maintain clear and effective communication regarding the social and academic progress of each and every child in our care.

Our goal at Buena Vista will be to continue the tradition of sustaining a safe and positive learning environment while providing a world class education to ALL students. Our school wide focus areas continue to be:

1. Promoting the Visual and Performing Arts
  - Across ALL Content Areas
  - Providing a Variety of Extra-Curricular Opportunities
  - Promoting the Arts in College and Career
2. Promoting Health and Wellness
  - Supporting Healthy Eating Habits
  - Promoting the Importance of Living an Active Lifestyle
3. Providing Effective Instruction Aligned to the Common Core State Standards
  - Developing Critical Reading and Writing Skills in ALL content Areas
  - Developing Conceptual Understanding in Math
  - Facilitating a High Level of Student Engagement
  - Developing Academic Language Skills
  - Fostering Higher Level Thinking and Real World Problem Solving
4. Promoting College and Career Readiness
  - Building our Relationship with Promise Scholars
  - Promoting the Arts in College and Career
  - Developing College and Career Partnerships

At Buena Vista Arts-integrated School we are very fortunate to have such a great team of staff and family members whose focus is on the continued growth and wellbeing of our students. Children's success is truly a team effort, and we look forward to working with you this year!

Sincerely,

*Nick Zajicek*

Principal  
Buena Vista Arts-integrated School

# SAFE SCHOOL PROCEDURES

## VISITORS, GUESTS, AND VOLUNTEERS

Buena Vista welcomes guests and volunteers beginning August 21, 2017. Adhere to the following guidelines if you would like to volunteer or visit our school:

- Volunteers must submit an application and attend a mandatory meeting
- Provide prior notice to the teacher/staff member you will be visiting.
- All visitors must sign in at the office.
- Wear a visitor pass at all times.
- For supervision and safety reasons, please refrain from the playground and MPR.
- Siblings (under 18 years old) will not be allowed on campus unless it is a designated family or after school event.
- Ensure confidentiality.

## DISASTER PROCEDURES

The school has an approved comprehensive Disaster Plan for emergencies (Earthquake, Fire, and Local Dangers). Children will be kept at school under our care and supervision until it is determined by authorities to be safe for them to leave and/or until a parent/guardian picks them up. **YOUR CHILD WILL ONLY BE RELEASED TO ADULTS AUTHORIZED ON THE EMERGENCY CARD. ADULTS MUST HAVE PROPER IDENTIFICATION.** Further information regarding emergency procedures will be communicated throughout the school year.

## CELL PHONES

Cell phones are permitted on campus. Students **must turn off their phones** when entering the school grounds and **MUST** be kept out of sight (phones can be placed in their backpack OR given to the teacher for safe keeping). Parents and visitors are asked to turn off or silence their phones when on campus. Our school is not responsible for lost or damaged cell phones.

(Please refer to OMSD cell phone policy for further information)

## SMOG/HEAT ALERTS

By District policy, when a smog/heat alert is called, physical activities will be restricted. There will be no outdoor physical education (PE). These alerts are called to the school from our central office and may not always concur with radio broadcasts.

## NO DOGS/ANIMALS ALLOWED

For the safety of all children, staff members, and visitors, no animals are allowed on school property unless given prior permission by administration.

## BICYCLE/SKATEBOARD POLICY

Students in Fourth through Sixth Grades may ride bikes/skateboards to school.

1. Bikes/skateboards must be walked on and off school property.
2. Riders must have proper equipment, including helmet.
3. Bikes/skateboards must be secured by 7:55 a.m.

Failure to follow rules will result in loss of privileges. Our school will not be held responsible for lost or damaged items.



# TRAFFIC PROCEDURES AND SAFETY



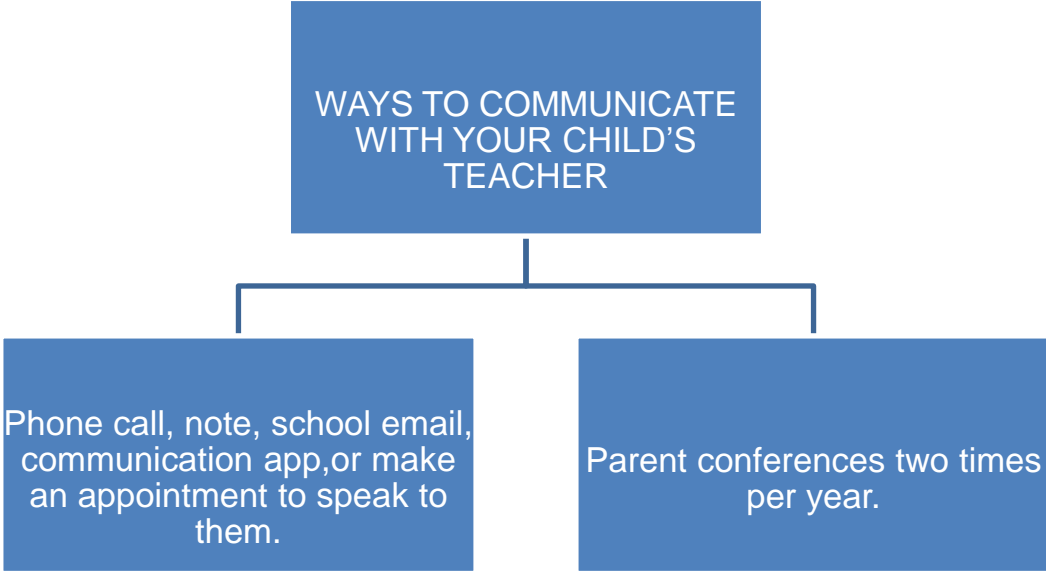
**Safety is our first priority at Buena Vista. Please read and adhere to the following parking lot procedures. Share the information with anyone who may be picking up or dropping off your child.**

1. Drop off and pick up ONLY at the yellow curb in our parking lot. This is extremely important for the safety of our children.
2. Enter the driveway in a single lane only at the north end. During both morning and afternoon pick up, there is NO left turn into the school from San Bernardino St. We need all parents and day care vans to follow this procedure for the safety of our students. A “pick-up lane” designated along San Bernardino Street feeds into the school and *cannot be used for parking from 12:00-3:00*. City signs are posted enforcing this rule.
3. Drivers must remain in their vehicles in the pick-up line to ensure faster pick up time for your children. PLEASE DO NOT PARK AND LEAVE YOUR CAR. The Montclair Police Department can and will ticket unattended cars.
4. The drop off and pick up areas are indicated by the yellow curb at the front of the school. Teachers are on duty to help with pick up, please follow their direction for the safety of your children.
5. Drive all the way forward before dropping off or picking up your child.
6. Students may not cross the yellow line until all cars have come to a complete stop.
7. Wait in line until the car in front of you proceeds forward. Do not cut into the line or create two lanes unless otherwise directed by staff member.
8. Pedestrians must cross at the designated crosswalk. A teacher will be on duty to cross children safely at dismissal.
9. Use the sidewalks at all times. Do not walk through the parking lot.
10. Parking in the lanes is not permitted.
11. Day care vans need to follow the same rules as all other cars to ensure the safety of our students. Day care vans may bypass the single lane and enter the north driveway and park in east lane of the parking lot and wait for students to cross the crosswalk. They may also park on Benson Ave or the north side of San Bernardino St. and walk onto campus to pick up students if needed. Day Care vehicles must be approved by our front office and have a sign so staff can easily spot them and let them into the lot.
12. Parents and visitors may only park on Benson or the north side of San Bernardino Street. Please utilize the nearest crosswalk for you and your child’s safety.

**It is important that these safety patterns be followed – THIS IS FOR THE SAFETY OF EVERYONE AT OUR SCHOOL. THANK YOU!**

# Parent/Teacher/School Communication Information

Communication is a key component of your child’s education. It is important to communicate your child’s needs, concerns, and praises to the teachers and staff so everyone is able to work together to support the students of Buena Vista.



If the above attempts to address your concerns have been made and the situation has not been resolved, please make an appointment with the Principal or Elementary Administrator.

### PARENT FORUMS:

All parents are encouraged to attend Conferences, Coffee with the Principal, School Site Council, Site English Learner Parent Advisory Committee, Parent Workshops, and Parent-Teacher Organization meetings, etc. in order to participate in the decision making process of the school site.

### ABSENCES:

All absences must be verified through the office. Please call or write a note with the reason why your child was absent. If they will be absent for a few days, please communicate with the office and teacher regarding the circumstance.

### INTRADISTRICT TRANSFER GUIDELINES:

Buena Vista Arts-Integrated Magnet School is a “school of choice” and a privilege to attend. All students attending our school are on an intra or inter-district transfer request. **This request is valid as long as a student’s attendance and behavior are satisfactory.** False or misleading information may be cause for denial or revocation of an intra-district transfer request.

# ATTENDANCE POLICY

Attendance is key in the success and well-being of all students, please read thoroughly

**State law requires regular school attendance. No child may be legally excused for any reason other than illness, medical appointments or death in the immediate family. Attendance is crucial to a student's academic progress; every minute that they miss school, they miss out on learning.**

**\*It is important to schedule doctor/dental appointments, family trips, and special events on non-school days and vacation times.**

**PLEASE REMEMBER WHEN YOUR CHILD IS ABSENT YOU NEED TO CALL THE SCHOOL AT 909-984-9556**

## TARDY POLICY

Students are tardy if they are not inside the campus gate when the 7:55 a.m. bell rings.

## INCENTIVES

A comprehensive incentive program will be in place, and clearly communicated to encourage your child to come to school and arrive on time (7:55 a.m.). Rewards will be given for students with perfect attendance for each trimester and for the year. Perfect attendance is defined as a student with NO excused or unexcused absences and NO MORE than 3 tardies and/or early outs in a trimester. Perfect attendance for the year is defined as meeting the trimester guidelines for the three trimesters.

## ILLNESS

There are a variety of illnesses that require a child to stay home until the symptoms are gone or a doctor gives

permission for the child to return to school. For the safety and well-being of all students, the school nurse may require a doctor's release or make the determination if a student can return to school.

## UNEXCUSED ABSENCES

An absence is considered unexcused when it is not an illness, doctor appointment for the child, or an immediate death in the family. Three (3) unexcused absences are considered truant and will begin the School Attendance Review process.

## EARLY RELEASE

If you would like to pick your child up early, you or a designated adult on the Emergency Card must come to the school office to sign your child out. Early release is considered missing instructional time and will be counted against attendance. **Please remember this is a disruption in learning for the class and should only be done when absolutely necessary.**

## INDEPENDENT STUDY

Independent Study is a voluntary educational alternative for students to maintain his/her studies and should only be utilized for unexpected life events, not for planned for vacations, and should not exceed more than one in a student's K-6 educational career. If an Independent Study is requested, we ask for at least five school days' notice to prepare materials. Please speak to front office for more details.

**\*Buena Vista Arts-integrated Magnet School would like to remind our families that we are a "school of choice" and poor attendance may result in the revocation of an intra-district transfer request. \***



ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Office of Child Welfare, Attendance & Records

Attendance Policy

The mission of the Ontario-Montclair School District is: Whatever it takes, we guarantee our commitment to the highest quality education for all students. Students who are excessively absent from school are not able to accomplish their educational goals. According to the California Compulsory Attendance Laws (Education Code 28200), parents and students are responsible for regular school attendance. Occasionally, a student must be absent from school for reasons which are acceptable to the school and the courts, such as illness, medical appointments, or a death of an immediate family member. Please send a note to school following an absence explaining the reason for your child's absence.

The District Attendance policy states:

1. Ten or more days of excused absences within a school year are considered excessive and may require a doctor's note to excuse subsequent absences. The district has created a policy to address excessive excused absences which requires signing an Attendance Contract after 11 days and being referred to a School Attendance Review Board (SARB) hearing if the absences continue. Excused absences include full day absences and/or tardies and early releases for less than 30 minutes.
2. Three (3) days of unexcused absences, or tardies for more than 30 minutes, or early releases for more than 30 minutes, or any other partial day absence for more than 30 minutes without a valid excuse, or any combination thereof within a school year, will result in the school mailing the parent/guardian the 1<sup>st</sup> Truancy Report letter. This notification asks for the parent's/guardian's help with their student's attendance and warns of the consequences for further absences.
3. After six (6) days of unexcused absences, or tardies for more than 30 minutes, or early releases for more than 30 minutes, or any other partial day absence for more than 30 minutes without a valid excuse, or any combination thereof within a school year, the school will mail the 2<sup>nd</sup> Truancy Report letter. This letter requires the parent/guardian to attend a meeting at the school (SART) and sign an Attendance Review Contract. The intent of the meeting is to create and implement a written plan and to determine if there are any services the school may provide to assist the family with attendance issues.
4. After the 7<sup>th</sup> day of unexcused absences, or tardies for more than 30 minutes, or early releases for more than 30 minutes, or any combination thereof within a school year, the school will mail the 3<sup>rd</sup> Truancy Report letter. This letter declares the student a "Habitual Truant" and informs parent/guardian that the next absence will result in the family being required to attend a School Attendance Review Board (SARB) hearing with the District Attorney of the San Bernardino County. At this meeting a SARB contract is signed.
5. After eight (8) days of unexcused absences and/or tardies within a school year, the district will mail the parent/guardian a summons to appear at a School Attendance Review Board (SARB) hearing. Failure to appear may result in a citation being issued to the parent/guardian. Parents/Guardians and students who fail to abide by the stipulations of the SARB contract may also receive a citation and summons to appear before the court.

Parents/Guardians are advised to check, when necessary, with the school attendance clerk concerning the number of excused and unexcused absences their student(s) may have. The Ontario-Montclair School District appreciates the efforts of parents/guardians in assisting us to deliver a quality education to all students.

For questions regarding the district attendance policy, please contact the Child Welfare, Attendance & Records Office at (909) 459-2500 ext. 6477.

Rev. 2016

**Buena Vista Arts-integrated School**  
5685 San Bernardino St.  
Montclair, CA 91763  
Phone: (909) 984-9556 • Fax: (909) 459-2602



**2017-2018**

**SATURDAY “MAKE-UP” ACADEMY SMUA**

SMUA TIMES ARE 8:00 A.M.-12:00 NOON.  
STUDENTS MUST HAVE A SIGNED PERMISSION SLIP TO ATTEND.

**SEPTEMBER 9, 2017**  
**SEPTEMBER 30, 2017**  
**OCTOBER 21, 2017**  
**NOVEMBER 4, 2017**  
**DECEMBER 2, 2017**  
**JANUARY 20, 2018**  
**FEBRUARY 3, 2018**  
**FEBRUARY 24, 2018**  
**MARCH 10, 2018**

**ATTENDANCE**   
**MATTERS**

\*Additional dates may become available\*

## DRESS CODE AND GROOMING GUIDELINES

Buena Vista does not require students to wear uniforms. The following Dress Code and Grooming Guidelines will be strictly enforced and those in violation may be asked to change their clothing or remove the unacceptable items. In some cases, students may be sent home to change. As we prepare our students for junior high, high school, college, and career we encourage school dress to be comfortable, appropriate, and representative of a life- long learner!

These guidelines are in effect during the school day and at any school function and are used as a guide in identifying safe, comfortable, and educationally appropriate clothing and grooming.

1. Clothing shall conceal undergarments at all times. Extremely tight garments, sheer fabrics, halter tops, racerback shirts, off-the-shoulder or low-cut tops, bare midriffs, spaghetti straps, and skirts or shorts shorter than mid-thigh are prohibited. Tank top straps must be at least 3 inches in width. Shirts shall not be stretched to reveal shoulders or chest.
2. Properly sized shoes must be worn at all times. Shoes must **fully** cover feet and be securely fastened. Flips-flops, backless, or open-toe shoes or sandals are not acceptable. Heelies may be worn without wheels. Any shoes that are deemed as a safety risk by administration will be prohibited.
3. Hats, caps, scarves, sun glasses, and other head coverings shall *only* be worn outdoors, except with express permission of the Principal. **Sweatshirt hoods shall not be worn indoors.** Caps and hats shall be worn with the bill facing forward and straight.
4. Clothing must have appropriate messages and artwork for a school environment. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia 1) which are gang-related, crude, vulgar, profane, or sexually suggestive, 2) which bear drug, alcohol, or tobacco company advertising, promotion and likeness, or 3) which advocate racial, ethnic, or religious prejudice. Clothing shall not bear any symbols or messages that might have a negative impact on the learning environment.
5. Hair shall be clean and neatly groomed. Haircuts and coloring shall not have a negative impact on the learning environment.
6. Gang attire of any kind is strictly prohibited.
7. Earrings or other jewelry which may present a safety hazard are not suitable for school wear. Hoops larger than 1 inch are not permitted.
8. Pants must be worn with the waistband at the waist. Drooping pants are not permitted. Trousers are to be worn properly at all times while in school. Low cut pants are not permitted and midriffs/backs should not be shown at any time.
9. Un-tucked shirts shall not be excessively long (i.e. longer than the heel of child's hand (held at a 90 degree angle).



# BUENA VISTA SCHOLAR BEHAVIOR EXPECTATIONS

*Buena Vista Expectation Statement of Purpose*

At Buena Vista Arts-integrated School, we strive to instill core values of empathy, integrity, motivation, and accountability. These core values support our school wide expectations of being respectful, responsible, and safe in all school settings.

**Go Scholars!**

*Buena Vista School Wide Expectations*

Be Respectful  
Be Responsible  
Be Safe

**Go Scholars!**

*Buena Vista School Wide Expectations Common Areas*

|                       | Playground  | Courtyard   | Bathrooms   | Multi Purpose Room   | Computer Lab  | Library   |
|-----------------------|---|---|---|--|---|---|
| <b>Be Respectful</b>  | Have respectful conversations when problems arise and listen to adults' directions.                     | Use appropriate voice level. Use PBIS voice level when talking to 2-Partner voice.              | Keep the bathroom clean and report any issues to an adult and be patient and wait for your turn.  | Use appropriate voice level. Use PBIS voice level when talking to 2-Partner voice. | Use appropriate voice level. Use PBIS voice level when talking to 2-Partner voice. Treat all books with care and respect. | Use appropriate voice level. Use PBIS voice level when talking to 2-Partner voice. Treat all books with care and respect. |
| <b>Be Responsible</b> | Prose and drink, always put equipment away, and bring up belongings, and waiting to your the when time. | Get ready, use manners, and clean up your area. Bring healthy snacks.                           | Use only the necessary amount of toilet paper and water and report unsafe conditions to an adult. | Get ready, use manners, and clean up your area. Bring healthy snacks to tracks.    | Always remain on task and use appropriate teacher directed activities and programs.                                       | Use library time for a purpose. Read books and/or take Reading Counts quizzes.  |
| <b>Be Safe</b>        | Run or walk on grass areas and walk near the equipment and on concrete.                                 | Always respect adult and student personal space and all property on chairs or benches provided. | Always respect adult and student personal space.  | Listen to adult directions (from Nails, Custodians, Cafeteria Staff).              | Be patient and quiet to hear directions from your teacher or librarian.   | Be patient and quiet to hear directions from our Business.  |

**Go Scholars!**

## Rewards for Good Choices "Caught Being Good"

Scholars will be rewarded for making good choices during the school day. Any Buena Vista staff member may award "Caught Being Good" tickets. These tickets will then be used to purchase fun items at the Buena Vista Student Store.

## DISCIPLINE PROCEDURES:

Staff will follow a progressive approach that aligns with our Positive Behavior Intervention Supports (PBIS) system. In this system, there are two levels of behaviors, minor and major. Minor behavior will typically be addressed and handled by the teachers. Major behaviors will be referred to the office to be handled by administration. Systematic classroom management helps ensure the safety and learning environments of all. Every student has the right to learn. When the safety or learning environments are compromised, action will be taken to correct the situation. More detailed information on Buena Vista's behavior expectations and discipline procedures will be shared with families at the beginning of the school year.

## PROHIBITED ITEMS

For the safety of all students, students are not to have in their possession (including in their backpacks/book bags) nor bring the following items to school:

- General toys, especially toys that are realistic simulations of guns and knives.
- Radios, televisions, iPods/MP3 players, CD players, electronic games, portable video games, and cameras. (With prior written permission of the principal or designee, these items may be brought to school for special occasions.)
- Nail polish, make-up, or personal grooming items.
- Gambling devices – dice, playing cards, etc.
- Drugs, alcoholic beverages, narcotics, cigarettes, tobacco, cigarette papers, lighters, pipes, matches, look-alikes, and paraphernalia.
- Explosive devices, firecrackers, fireballs, cherry bombs, etc.
- Weapons, guns, knives, cake cutters, screwdrivers, lasers, or other dangerous items.
- Gang/tagging identification paraphernalia, such as beepers, gloves, rags/bandannas, plastic hands, felt tip pens and markers, aerosol paint containers, etching tools or any other instrument used for the purpose of writing graffiti or tagging.



## Ontario-Montclair School District

Office of Child Welfare, Attendance & Records  
(909) 418-6477

### Legal Notice for Pupils & Parents/Guardians Regarding OMSD Bullying and Harassment Policy

The Ontario-Montclair School District prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of a person's disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activities on campus and may include acts occurring off campus during non-school hours.

Bullying is defined as any *severe or pervasive* physical or verbal act or conduct, including communications made in writing or by means of an electronic act, known as cyber-bullying, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has, or can be reasonably predicted to have, the effect of causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health, academic performance, or ability to participate in school activities.

#### REPORT IT

Any student who has been a victim of bullying or harassment, or someone who has witnessed bullying or harassment, on school grounds, during school activities, going to and coming from school, or when applicable, off-campus during non-school hours, is highly encouraged to report the incident. Students should immediately contact an administrator, counselor, teacher or other school staff member to report an incident. Students who wish to remain anonymous may report an incident by completing a Bullying/Harassment Incident Form and submitting it to any school staff member. These forms are available in the school office or online at the OMSD District website.

#### INVESTIGATION

The principal or designee shall promptly investigate all complaints of bullying or sexual harassment. The student who reports the complaint shall have an opportunity to complete a Bullying/Harassment Incident Form, providing details of the event, including the identity of the alleged perpetrator, a detailed description of the event, known witnesses, and anyone else they have shared the information with. Within 10 school days of the reported incident, the principal or designee shall provide a written response to the complainant and his/her parent/guardian. The written response shall include the administrator's findings, decision, as well as the rationale for the decision. If the student or parent/guardian is in disagreement with the outcome of the investigation, an appeal may be filed at the Department of Child Welfare, Attendance & Records at 950 West D Street, Ontario, CA 91762.

#### TRANSFER REQUEST

A child that has been reported as the victim of a violent offense as defined by state law is entitled to transfer to another school within or outside of the District, under California Education Code 46600 § (b). Placement at a requested school is contingent upon space availability. Transfer requests can be obtained at the Department of Child Welfare, Attendance & Records located at 950 West D Street, Ontario, CA 91762.

#### For questions and concerns, contact:

**Mr. Steve Garcia, Director II,**  
*Child Welfare, Attendance & Records*  
950 West D Street  
Ontario, CA 91762  
909-418-6477



## **SUSPENSIONS/EXPULSIONS ED CODE**

While we expect students to make the right choices, sometimes that just doesn't happen, and consequences are incurred. Students are always provided due process when they make poor choices, and discussion always includes how the student can avoid and/or prevent the same situation from occurring again. Although we try to intervene with students before their behavior(s) lead to suspension, there are times when suspension is unavoidable. Following is information from the Education Code which defines suspendable actions/behaviors/activities.

A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period, whether on or off the campus.
- (4) During, or while going to or coming from a school sponsored activity.

Students on suspension are not allowed on or in the proximity of the school campus or any other school within or outside of the Ontario-Montclair School District during their suspension.

### SUSPENSION -EXPULSION – (ED CODE 48900)

Grounds for suspension or recommendation for expulsion are specified by the California Education Code. The specific behaviors are:

- a) 1. Caused, attempted to cause, or threatened to cause physical injury to another person
- a) 2. Willfully used force or violence upon the person of another, except in self-defense
- b) Possessed, sold or otherwise furnished any firearm, knife, explosive
- c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance
- d) Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcohol or intoxicant or representation of items thereof
- e) Committed or attempted to commit robbery or extortion
- f) Caused or attempted to cause damage to school property or private property
- g) Stolen or attempted to steal school property or private property
- h) Possessed or used tobacco, or any products containing tobacco or nicotine products
- i) Committed an obscene act or engaged in habitual profanity or vulgarity
- j) Offered, arranged, or negotiated to sell any drug paraphernalia
- k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties
- l) Knowingly received stolen school property or private property
- m) Possessed an imitation firearm
- n) Committed or attempted to commit a sexual assault
- o) Harassed, threatened, or intimidated a witness
- p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma
- q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- r) Aid or abet the infliction or attempted infliction of physical injury on another person

### THE FOLLOWING FOUR VIOLATIONS APPLY TO STUDENTS IN GRADES 4 – 12

- 48900.7 Pupil has made terroristic threats against school officials or school property, or both.
- 48900.4 Intentionally engaged in harassment, threats, or intimidation against a pupil or groups of pupils.
- 48900.2 Has committed Sexual Harassment.
- 48900.3 Caused, attempted to cause, threatened to cause, or participate in an act of, hate violence, as defined in subdivision (e) of Section 233.

Education Code Section 48915 (Abridged):

- (a)(1) Causing serious physical injury to another person, except in self-defense
- (a)(2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil
- (a)(3) Unlawful possession of any controlled substance, (except for the first offense of not more than one ounce of marijuana)
- (a)(4) Robbery or extortion
- (a)(5) Assault or battery upon any school employee

## HEALTH OFFICE

### NURSE



Health is essential for effective living and scholarship. A registered nurse is available at Buena Vista one day per week. We have a Health Aide on duty Monday through Friday. A health file is kept on each child indicating his or her medical history. Arrange an appointment with the nurse if you require support for health related services and/or information.

### MEDICATION

The California Education Code provides for school personnel to supervise children in taking necessary physician prescribed medication at school.

1. An adult must bring medication to school in a properly labeled pharmacy container.
2. A Data Form is to be completed by the parent and prescribing physician prior to administration by staff.
3. All medication is kept in a locked cabinet in the health office for the protection of all our students.

Over-the-counter medication, such as Benadryl, Tylenol, and cough drops may be administered at school provided the parent and physician complete the necessary forms.

\*Children may not carry any medication in their backpacks\*

### FOOD ALLERGIES & SPECIAL DIETS

1. Notify the school nurse of any food allergy, disability or special dietary need.
2. Provide medical certification approved by a recognized medical authority (RMA) authorized to practice within the State of California.
3. Update the medical certification on an annual basis.
4. Participate in any meetings or discussions regarding the student's meal plan.
5. Notify the school of any changes relating to the food allergy or special dietary need.

### WELLNESS POLICY

The Ontario-Montclair School District recognizes the link between student health and learning, and has developed a Local Wellness Policy for the district that promotes student health and creates a healthy learning environment for students. Nutritional standards adopted by OMSD meet or exceed state and federal nutritional standards.

# OMSD FOOD & BEVERAGE GUIDELINES

Nutritional standards adopted by OMSD meet or exceed state and federal nutritional standards. Please refer to the Wellness Policy for further information.

Snack items that can be sold must contain:

- Not more than 35% of calories from fat
- Not more than 10% of calories from saturated fat
- Not more than 35% of sugar by weight
- Not more than 175 calories for elementary students
- Not more than 250 calories for secondary students



Acceptable beverages include:

- Drinking water with no added sweetener
- Fruit or vegetable-based drinks with no less than 50% fruit or vegetable juice and no added sweetener
- Milk – 2%, 1%, non-fat, soy, rice or other similar nondairy milk
- Electrolyte replacement beverages with no more than 42 grams of added sweetener per 20oz. serving

SB965 prevents sodas from being sold at any elementary school, and prevents sodas from being sold at the middle school from ½ hour before school starts until ½ hour after school ends.

## **What are acceptable snacks?**

- Fresh Fruits & Vegetables
- Fruit mix/peach/pear/applesauce cups
- Dried fruit
- String cheese
- Yogurt-low fat & non-fat
- Graham crackers
- Animal crackers
- Vanilla wafers
- Pretzels
- Baked chips – 1-1/8oz bags
- Trail mix without candy
- Popcorn
- Nutria-grain bars – 1.3oz
- Granola bars – 1.5oz
- Fruit juice bars – 100% juice
- Nuts & seeds (consider allergies)

## **What are acceptable beverages:**

- Water
- Milk – 2%, 1% or non-fat
- Juicy juice – 100%
- Hansen's Natural 100% Juice
- Florida Natural 100% Juice
- Minute Maid 100% Juice
- Snapple 100% Juice
- Tree Top 100% Juice

## **What are NOT acceptable snacks?**

- Soda
- Candy
- Gum
- Fried Chips (includes Flamin' Hot Cheetos)
- Home prepared items (other than for your child to eat)

# HEALTH AND WELLNESS

In supporting our wellness policy and promoting the health and welfare of all our students our school is excited to implement the following wellness plan:

## Physical Activity

- Students will have the opportunity to participate in various physical activities daily throughout the day that meets their needs and interest level.
- Students will receive at least 100 minutes of physical education every week including:

## Promoting Healthy Eating Habits

- Our school is excited to participate in the County of San Bernardino's **Harvest of the Month program**. Each month, a produce item will be delivered to our campus and ALL students will have the opportunity to learn about and try a variety of healthy food items.
- **Classroom celebrations and school events**- We understand that celebrations and school events are an important part of school culture. **With the need to promote healthy habits and being sensitive to allergies and family preferences, we require that any food items being brought to campus for consumption during the school day is communicated with the school office and the child's teacher in advance AND be wellness policy compliant.** Please refer to the acceptable snacks listed above and call our office at any time for additional information. Items brought to school that are not wellness policy compliant will be kept in the office to be distributed after school hours. Thanks for your partnership and consideration in promoting a healthy environment for our students!



## **PARENT SUPPORT**

Parent support is essential to the success of each student. At Buena Vista, we maintain high standards for each scholar and need dedicated support from each parent. Below are suggested ways that each parent can support the needs of each child.

- Ensure children come to school every day and on time.
- Provide a quiet place to study and assist with homework needs.
- Talk to children about what has been studied in school.
- Communicate with school personnel regularly and support school policies and procedures.
- Ensure children have the appropriate amount of sleep.
- Ensure children come to school prepared
- Attend school functions including Back-to-School Night, Open House, performances, and Parent-Teacher Conferences.
- Volunteer in the classroom, computer lab, library, workroom, or at home.
- Support and encourage children's participation in appropriate interventions as recommended by teachers and administrators.
- Encourage children to participate and attend extra-curricular school activities, such as choir, sports, dance, and after school programs.

### **BOOKS AND SUPPLIES**

Students will be provided with all necessary textbooks and school materials.

Each student is responsible for:

- Caring for the textbooks and library books
- Charges for damaged or lost books
- Returning textbooks to school each day
- Returning library books on or before the due date

Students may bring personal supplies to school (binders, pencils, etc.), but the teachers and staff members will not be held responsible for lost, stolen, or damaged items.

### **BREAKFAST AND LUNCH**

Breakfast is free for all students in OMSD. Free or reduced price lunch is available for those who qualify. Lunch can also be purchased at regular price. Place payment in an envelope with child's name, room number, and lunch number written on it. Have your child put the cash or checks (payable to OMSD Food Services) in the wooden locked box by the office door by 9:00 a.m. Students may also bring lunches to school from home. Classrooms will not be interrupted to notify students of lunches in the office, students may come during their recess.

### **FORGOTTEN ITEMS**

Classrooms will not be interrupted for forgotten items. Items can be left in the front office; students can come during their recess to retrieve the items.

### **LOST AND FOUND**

Many articles become lost or are left unclaimed. Please write your child's name on all personal property. Clothing, lunch pails, and other articles that are not claimed will be given to a local welfare organization at the end of each month.

## ACADEMICS

At Buena Vista, we believe that students learn best in an environment rich in creativity, expression, and positivity. Academic achievement is highly valued at Buena Vista. Our students are scholars and teachers strive to set high expectations and ensure that every scholar is academically successful.

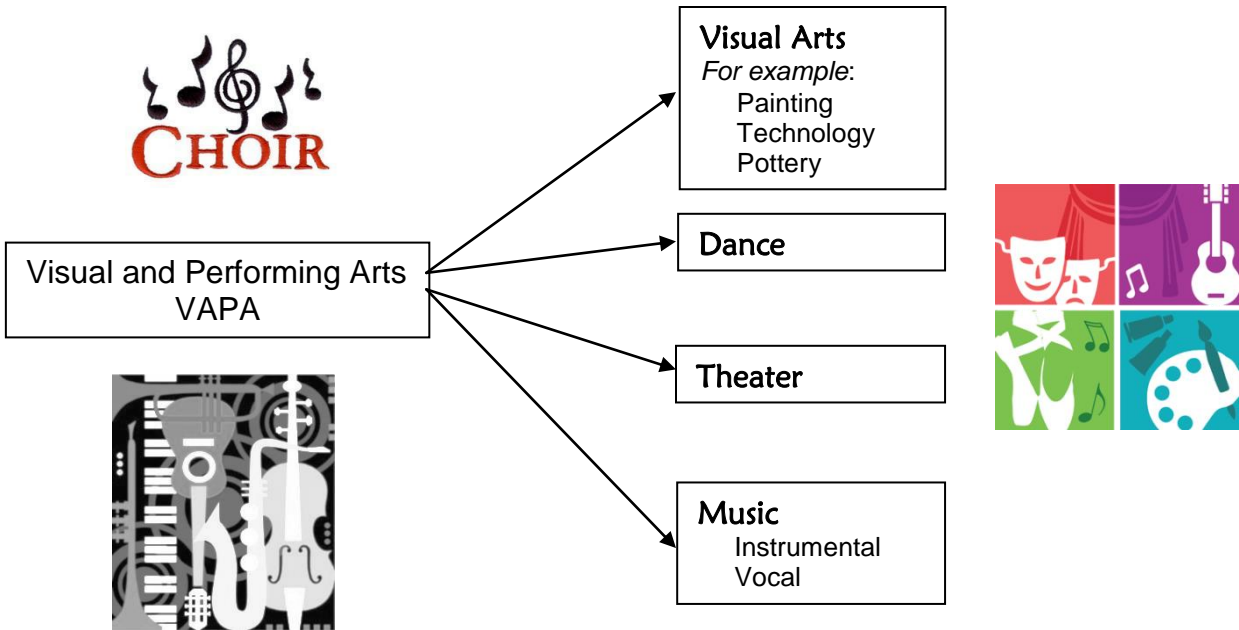


School Wide Academic Focus Areas are to Support Effective Implementation of Common Core State Standards, Promote College and Career Readiness, AND Support the Arts!

1. Focus on Critical Reading and Writing Across the Curriculum
2. Focus on Student Engagement and Collaborative Conversations
3. Focus on Higher Level Thinking Skills and Real World Problem Solving
4. Focus on Academic and English Language Development
5. Focus on the use of Technology in a variety of capacities
6. Integrate Art into the Curriculum

# WHAT IS ARTS-INTEGRATION?

Buena Vista's magnet emphasis is to integrate the four areas of Visual and Performing Arts into the daily curriculum. Research has proven that through the exploration of the Visual and Performing Arts, students strengthen many important skills, including problem-solving, team building, visualization, and mathematical reasoning.



## STUDIO TIME

In addition to the integrated curriculum, Buena Vista students participate in Studio Time. Studio Time is an hour block of time, twice a week, when students are given specialized instruction in one of the four VAPA disciplines. Students will have opportunities throughout the school year to experience multiple styles of instruction from our highly experienced teachers.

## OTHER ARTS INTEGRATION

Besides curriculum integration and Studio Time, Buena Vista students will be exposed to other art experiences. The students may see performances by professional dancers or singers, presentations by guest artists, or go on field trips to art galleries or performances.



## Buena Vista-Arts-integrated School-Wide Incentive Plan

| Citizenship  | Attendance   | Reading Counts   |
|--|--|--|
| <p>*Caught Being Good Tickets- students will have the opportunity to shop at the PBIS store every week</p> <p>*Caught Being Good Tickets- ALL tickets will be placed in a large bin for a special prize drawing during each trimester assembly</p> | <p>*Classroom “Perfect Punctuality” poster- Special reward is earned when all letters are colored in</p> <p>*<u>Trimester Reward</u> for ALL students with NO absences and no more than 3 tardies and/or early outs (absences can be made up at Saturday School)</p> | <p>*<b>Associate Degree-</b><br/>Yellow reading bracelet and certificate</p> <p>*<b>Bachelor’s Degree-</b><br/>Orange reading bracelet, certificate, and computer lab time</p> <p>*<b>Master’s Degree-</b><br/>Pink reading bracelet, certificate, and free book</p> <p>*<b>Doctorate Degree-</b><br/>Blue reading bracelet, certificate, and a special lunch</p> <p>*<b>Genius Degree-</b><br/>Red reading bracelet, certificate, and a special party</p> <p>*<b>Einstein Degree-</b><br/>Certificate, special party and a trophy</p> |